

**FLORIDA INTERNATIONAL UNIVERSITY
OFFICE OF STUDY ABROAD**

APPLICATION CHECK LIST

The items included in this list must be submitted together to the Office of Study Abroad at FIU.

PROGRAM DATES AND APPLICATION DEADLINES:

FALL (August 19, 2016 –December 10, 2016) OR ACADEMIC YEAR:
SPRING (January 6, 2017 – April 29, 2017):

JULY 1ST
SEPTEMBER 1ST

Use the following checklist to ensure you have submitted all required documents:

1- Identification Documents

- Photocopy of the passport pages containing picture and personal information

2- Declaration of Finances and Fund Availability (required for visa)

- Declaration of Finances form
- Funds availability Letter in English – Please read instructions carefully and be sure to indicate amounts in US Dollars.
 - o Estimate of costs and instructions included - Follow attached sample bank letter (enclosed below)

3- Student Health Services Required forms:

- Health Insurance Enrollment Form and Payment (required).

NOTE: As an exchange student, you will be required to purchase the Health Insurance plan provided through FIU—this plan **cannot** be substituted or waived. The cost of your insurance will be approximately \$800 per semester or \$1600 for the entire academic year. An updated insurance enrollment form will be sent to you once it is available from our provider.

Correspondence should be submitted to:

Ms. Susy Gómez

Associate Director

Office of Study Abroad

Florida International University

Modesto A. Maidique Campus, PC 113

11200 SW 8th Street

Miami, FL 33199

Phone: +1 (305) 348-1913

Fax: +1 (305) 348-1941

E-mail: sugomez@fiu.edu

**FLORIDA INTERNATIONAL UNIVERSITY
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DECLARATION OF FINANCES

(This report is confidential)

Name: _____ Date: _____
Home University: _____ Country: _____

Florida International University is required by the United States Office of Immigration to carefully check the financial resources of each student prior to issuing the DS-2019. The DS-2019 form will be mailed to your university. Please complete this form and attach the appropriate documentation. It is important that all questions be completed and accurately answered to avoid unnecessary delays in processing. Furthermore certified original letter(s) must accompany this form. **Original letter(s) must come from your bank, government or an organization or association, depending on which of the categories you have checked below.** The letter(s) must verify that the amount specified for your needs (in your annual estimate of costs) is available for your studies. The letter(s) must verify all statements checked below. **LETTER(S) MUST BE IN ENGLISH AND FIGURES MUST BE STATED IN US CURRENCY.**

_____ I am planning to support myself through personal savings. I have attached a certified letter from my bank which verifies that I have US \$ _____ in my personal bank account, enough to support myself through my semester at Florida International University.

_____ My parents or a sponsor living outside the US will support me. I have attached a certified letter from my parent's /sponsor's bank which verifies that US \$ _____ are available for my study at FIU. Also, attached is a certified letter which verifies my parent's /sponsor's commitment to make these funds available to me. (If your parents and/or sponsor is a US citizen, please provide documentation.)

_____ My government is sponsoring my studies. I have attached a certified letter from my government which verifies that US \$ _____ are available for me to study at FIU.

_____ I will be supported by an award which I will be receiving from _____. The amount of this award is US \$ _____. I have attached a certified letter, which verifies its commitment to support me in my studies at FIU.

_____ In case of an emergency, I will have other sources available.
Name of other source(s): _____
Amount Available: US \$ _____

I certify that the total amount of funds available to me for my semester studying at Florida International University is _____.

I further certify that all the information provided by me on this form is complete and correct.

Student's Signature

Date

Parent/Sponsor's Signature

Date

Bank Officer's Signature (Please stamp with bank seal)

Date

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DECLARATION OF FINANCES - ESTIMATE OF COSTS

The following is an annual estimate of costs for 2016-2017 at Florida International University, based on the 2015-2016 costs.

| Cost | Per Year |
|---------------------------|------------------------------------|
| Tuition and fees | <i>waived</i> |
| Student ID | \$10.00 |
| Tax Compliance Fee | \$20.00-\$25.00 (paid by semester) |
| Housing Average | \$9,200.00 |
| Meal Plan | \$4,000.00 |
| books and supplies | \$1,350.00 |
| health insurance | \$2,000.00 |
| maintenance | \$4,500.00 |
| Total per year | \$21,080.00 |
| Total per semester | \$10,540.00 |

The above costs are based on current costs and subject to change. Prices may vary with choice of accommodation. It is estimated that an additional \$1,000 is needed for the first month to cover deposits and settling expenses.

“Maintenance” includes costs for transportation, clothing and incidentals. This budget assumes that students will not have a car. Room cost is based on average housing options available to ISE students at the Modesto A. Maidique Campus.

INSTRUCTIONS

1. All bank, scholarship and sponsor letters must be **originals** with **original signatures** (copies or faxes will not be accepted). They must **specify the amount of funding** available to you in **U.S. currency**. They must be **current** (dated **no more than two months prior to** the application deadline) and in **English**.
2. **Your name** must appear on bank, scholarship and sponsor letters.
3. The funding you demonstrate **must be sufficient** to meet the costs of attending FIU, for the academic year or one semester, as specified above.
4. The bank letter should resemble the sample letter attached.

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**SAMPLE BANK LETTER –
THIS IS AN EXAMPLE ONLY!
PLEASE DO NOT WRITE YOUR INFORMATION ON THIS LETTER!!**

SAMPLE

Date

To Whom It May Concern:

We are pleased to recommend Mr./ Ms (name) who intends to enroll in your Institution.

Mr./Ms (name) is the son/daughter of Mr. and Mrs. (name) who have been excellent clients of our Bank for the past xxxx years. Mr. and Mrs. (name) have maintained an account with our bank. Their current account balance is (amount in US dollars). Based on our long term business relationship with Mr. and Mrs. (name) and their consistently satisfactory account balance, we feel certain that they can provide the economic support needed to finance their son's/daughter's education.

If we can be of further assistance to you in this regard, please do not hesitate to give me a call at (appropriate contact information)

Sincerely,

SAMPLE

Executive President

The letter must:

- Be in English
- Show the amount of funds available **in US dollars**
- Have bank seal
- Be signed by a bank representative.